

## *Altarnun Parish Council "RO AN HAL"*

**DRAFT Minutes of Altarnun Parish Council (APC)** meeting held at Altarnun Village Hall, Wednesday 7<sup>th</sup> February which commenced at 7.30 pm. **APC members present:** Cllr Dowler (Chair), Cllr Branch, Cllr Vickery, Cllr Pannell, Cllr Pooley, Cllr Halls & Cllr Smith. **Also present:** Mr R Turner (APC clerk), and one member of the public.

**16/24 Apologies for absence:** Cllrs Wendon, Kendall, Bloomfield & Cornwall Cllr Parsons.

**17/24 Members declaration of interests and requests for dispensations. Members declaration of Gifts and Hospitality.**

Cllrs Dowler & Smith declared a non-registerable interest in PA23/10263, included in agenda item 23/24, and stated they would leave the meeting when the item was being discussed.

**18/24 Invitation for members of the public and Cornwall Councillor Parsons to address the meeting.**

Cllr Parsons reported by email, covering the following:

- Cornwall Council forecast financial overspend for current financial year to 31.3.2024 now stands at £9.4m, revised down from £14.9m as stated in September 2023.

-A service update from the Launceston household waste recycling centre, whilst it undergoes a programme of redevelopment works.

-Electric vehicle charging. Residents are being asked to suggest possible locations for charge points. Cornwall Council have a fund of £5.5m from Dept of Transport to boost the counties network of charging points.

-The initiative for street lighting switch off between midnight and 5am continues to be rolled out across the county, with the aim of cost saving and reducing carbon footprints.

-A first anniversary update on the Good Growth Fund boosting communities, businesses, and skills across Cornwall & Scilly, with £130.7m of investment to date.

**19/24 To approve the minutes of the APC Meeting held on 3<sup>rd</sup> January 2024.**

It was proposed by Cllr Branch, seconded by Cllr Smith, then **resolved** that the minutes of the APC meeting held on 3<sup>rd</sup> January 2024 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

**20/24 Matters arising from minutes of APC Meeting 3<sup>rd</sup> January 2024 and not included in this agenda.**

There were no matters arising.

**21/24 Finance Matters: The Responsible Finance Officer (RFO) reported and recommended:**

-Quarterly internal finance review or quarter ending 31.12.2023 had been completed by Cllr Branch and signed off without issues or concerns being raised.

-Credit bank interest received Jan 2024 £31.67

-Funds held at bank, as at 31.1.2024 £29903.46 credit.

-Riverside public toilet cleaning costs for 2024/25, advised by Corserve, will be £5843.73 net of VAT.

**The RFO advised accounts payable, being:**

-Corserve £36.88 -Public convenience consumables Q3 2023. Chq 1429

-Clerks salary Jan-Feb 2024 £696.70 Chq 1430

-HMRC, payable re clerks employment Jan-Feb 2024 £177.22 Chq 1431

-Smart Brothers £746.45 – Altarnun maintenance £626.45 and Bolventor cemetery hedge trimming £120 through January 2024. Chq 1432.

Cllr Pooley proposed to approve payment, Cllr Dowler seconded, and it was unanimously **resolved** to pay these accounts. Cllr Dowler signed the schedule of payments being made.

**22/24 To approve the appointment of an internal auditor for 2023/24.**

The RFO advised that Mrs Linda Coles (Clerk to Lewannick Parish Council) has agreed to act in the capacity of internal auditor for APC for the financial year 2023/24, for a fee not exceeding £180. Cllr Branch proposed to appoint Mrs Coles, Cllr Pannell seconded, and it was **resolved** to appoint Mrs Linda Coles as internal auditor for 2023/24.

**23/24 Planning Applications:** Statutory consultee comments were made for:

**(Cllrs Dowler & Smith left the meeting)**

-PA23/10263 **Proposal** Outline application with some matters reserved (access only) for the construction of a rural worker's dwelling. **Location** Treburland Farm, Lewannick **Applicant** Mr and Miss D and C Smith.

After discussion and clarifying the planning documents, Cllr Pooley proposed & Cllr Halls seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was **resolved:**

*'We have noted the consultee comments from Public Protection Contaminated Land Planning Consultations & Cornwall National Landscapes and also note that there is no evidence to support the functional need for this development. Altarnun Parish Council resolved to refrain from lodging a consultee comment until sufficient information is available.'*

**(Cllrs Dowler & Smith re-joined the meeting)**

-PA24/00350 **Proposal** Temporary installation of water quality monitoring equipment **Location** Poldhu Barn Altarnun Launceston Cornwall **Applicant** Mr. Brett Grosvenor Additive Catchments Ltd.

After discussion and clarifying the planning documents, Cllr Dowler proposed & Cllr Smith seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was **resolved**:

*'The Design and Access statement and FRA does not reveal the underlying reasons for monitoring the water quality for a period of up to 36 months at this location. Altarnun Parish Council does not support the application in the absence of this information. We would also ask that the Local Planning Authority (LPA) make no final decision on this application until all the facts are known.'*

**24/24 Planning Decisions:** The following applications were reported as being approved by the LPA: PA23/08400, PA23/09231, PA23/09569, PA23/06742 & PA23/06743.

**For further details about any planning application, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>**

**25/24 Pre-Application Planning:** There were no cases to report.

**26/24 Penpont View.** The clerk updated ongoing matters.

-Cornwall Council's Environmental crime team continue to liaise with Cornwall Housing to ensure abandoned and unroadworthy vehicles are removed from the site.

-Grass cutting at Penpont view and our prior request to devolve the area to APC from Cornwall Council/Cormac - An email response dated 2.2.2024 had been received from the local Environmental Steward, regarding APC's request, advising that reference was made to the Public Space Team Leader – Cormac, who has stated devolution is a very time consuming and expensive process that can take a number of years to complete and for the sake of this small area and is not a viable option to pursue.

Cormac grass cutting team did attend on the following dates last year to cut the grass on the following dates: 31/5, 4/7, 3/8, 13/9 and 19/10 which is approx. every 4 weeks, however they did not cut the grass if it was too wet or they felt that there was too much wildlife present (bees and butterflies).

A discussion amongst members ensued without an action or decision being proposed. The clerk undertook to acknowledge the response and enquire if any other scheme could be suggested and implemented to improve the service quality of this function.

**Cllr Smith left the meeting.**

**27/24 Highways.** No matters were discussed; therefore no actions or decisions were taken.

**28/24 Code of Conduct & GDPR, as they apply to councillors.**

The clerk reminded members: not to retain information and data on their devices beyond the necessary timescale required to deal with matters arising from it.

Also, that councillors must not act alone on council matters, or in relation to council assets and resources, as this would be a breach of the Code of Conduct and may incur personal financial penalties.

**29/24 D-Day 80<sup>th</sup> Anniversary 6.6.2024.** No matters were tabled for discussion.

**30/24 Footpaths.** The clerk requested members approval & acceptance of 2024/25 Local Maintenance Partnership grant from Cornwall Council in the sum of £2325.11. Cllr Dowler proposed that the clerk respond to Cornwall Council and that it be accepted. Cllr Branch seconded and it was **resolved** that the grant be accepted. The clerk undertook to return an acceptance to Cornwall Council accordingly.

**31/24 Correspondence – for information only.**

-Proud to Care Cornwall & Cornwall Public Health re Measles outbreak.

-Cornwall Link – Community event promotion.

-CALC & Cornwall Council advice of online meeting 28.2.2024 regarding the New Local Plan for Cornwall.

-Cornwall & Isles of Scilly Good Growth Fund

-CALC – Strategic review of membership servicers – Clerk advised he responded after consultation with the Chair.

-Cornwall Council re Launceston household waste recycling centre.

-Various CALC, NALC & Cornwall Council business briefings.

**32/24 Advise venue, time & date of next full council meeting, expected to be at Altarnun Village Hall, Wednesday 6<sup>th</sup> March 2024 at 7.30pm.** These details were confirmed and Cllr Dowler closed the meeting at 9.00pm.